## KEPOS

## Trainer Profile Dr. Gaby Schilling

Gaby earned her doctorate in chemistry and holds a B. Sc. in psychology.

For more than 17 years she held various leading positions in an internationally operating DAX 30 company in Germany and the US and was heading teams of experts and managers in research, product development and product safety. She has thus gained profound first-hand experience in all phases of collaboration with employees – from recruitment over career development and promotion to change of career.



Qualifications to business coach and team coach complement her practical experience. Since 2012 Gaby has been working as coach and consultant for natural scientists. She also runs workshops and trains groups whereby the main focus is on the transition from science into industry and taking over leadership tasks.

## **Workshop content:**

The first part of this workshop focuses on the application documents. In exercises the participants will reflect their individual achievements so far and learn how to convincingly present them in the CV as center-piece of every application. Analysing real job ads the participants will practise how to write cover letters that create the desire to meet the author. They will get advice on how their determination for a specific career path can be reflected in CV and cover letter and what other application documents to include considering differences between jobs in science and industry.

The focus of the second part lies on job interviews and covers questions such as how to react upon the invitation, how to prepare for the interview, the interview itself and how to deal with it afterwards. After preparatory exercises the participants will practise giving examples of skills and abilities. They will be